AND THE STREET			ROUTIN	G AND	RECOR	D SHEET		
SUBJECT	(Optional)	THE CARROLLES		arabisasi k	N second conv			
FROM:	Transactio	onal Task Fo	rce		EXTENSION	Tan		
rkom:					EXTENSION	DDA 88-2625	•	
	EXA/DDA 7D24 Hqs					DATE 22 December: 1988		
TO: (Off building)	icer designation, n	001	0	ATE (1)	OFFICER'S	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)		
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	AO/DCI						Ü	
2.	1107 DOI		- 			Attached is a spreadsheet with two items from the		
		Todayan and out and an article and	· ·			Transactional Task Force left to me by They are tickled		
3.						for a January deadline. Could you please advise me of what		
4.	·	- n - mari	<u> </u>			has transpired on this.		
		,				Thanks.		
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	ISSUE	REQ COORD	TIME FRAME FOR COMPLETION			
OFFICE	15502	WITH	MAY - JULY	AUG - OCT	NOV - JAN	FEB - APR
<u>DCI</u>	- Reduce the amount of formality required (memorandum and approvals) to pay minimal expenses for activities such as conferences and symposiums. Suggestion: Have a limited dollar amount delegated by the Executive Director to cover representational expenses or authorize				x	
	an office to provide refreshments to visiting dignitaries					STAT
	- Increase the amount authorized under for official reception				X .	STAT
	and representation expenses from \$100 to \$200.					_ , ,

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